



INTERNATIONAL COLLEGE FOR
PERSONAL & PROFESSIONAL DEVELOPMENT

ICPPD

BACHELOR OF ARTS (Hons) in Holistic Counselling and Psychotherapy

4 year, part-time, 240 credit, Level 8 programme - QQI validation pending

APPLICATION FORM

PERSONAL DETAILS*

Name (for Registration):
in block capitals

Address

Date of
Birth:

_____ Nationality: _____

Tel - Home:

_____ Tel - Work: _____ Tel - Mobile: _____

Email:

Current Employment:

Where did you hear about this
course?

Preferred Location:

Athlone

Galway

For specific commencement dates and delivery times, per venue, refer to www.icppd.com

***NOTE:** ICPPD will use the information provided on this application form for the sole purpose of programme-related admission administration and communication. Information provided will be held securely in accordance with ICPPD's data protection policy.

Please explain why you wish to undertake this programme now:



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EDUCATIONAL BACKGROUND

Second Level:

*[documentary evidence – copy of leaving certificate/equivalent qualification, transcript of results, etc – **MUST be provided with this application**]*

Previous Third-Level, including adult educational classes, courses etc

[documentary evidence (copy of certificate(s), transcripts, details of learning outcomes, etc) should be provided with this application]

Details of any other Course in Counselling and Psychotherapy, or equivalent qualification undertaken

[documentary evidence (copy of certificate(s), transcripts, details of learning outcomes, etc) should be provided with this application]

Other Achievements you consider relevant to your application: _____

Please Note: ICPPD is responsible for ensuring learners' ongoing Fitness to Practice (in terms of health, behaviour and character), therefore progression is at the discretion of the College.

NO

Is there any reason that might prevent you from, and/or hinder your progression in, undertaking this degree course in Holistic Counselling and Psychotherapy?

YES

Please supply the names and addresses of two personal referees who would support your competence to undertake a degree course in Holistic Counselling and Psychotherapy:

1.

2.



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Please identify your skill levels for the following i.e. are they sufficient to complete this degree programme

- I have basic skills in word-processing, email and internet, but require further training.
- I have sufficient IT skills to undertake this degree programme and complete assignments.
- I have sufficient English (i.e. a pass in Leaving Certificate English, or equivalent) to undertake this degree programme and complete assignments.
[documentary evidence (copy of certificate(s), transcripts etc) should be provided with this application]

I have read the programme details and am happy that I understand the academic and professional provisions. I certify that the information provided on this application is accurate. I understand that withholding information or giving false information may result in a refusal of a place within ICPPD or in termination of my application/registration at ICPPD.

I am aware that I will have to complete the National Vetting Process as part of the admission to programme.

Applicant Signature _____

Date _____

OFFICE USE ONLY	
ID No allocated: _____	Dep. Rec'd: _____

ADDITIONAL INFORMATION FROM ICPPD

Fees for this Course

(as of 1st February 2020) are as follows:

Year 1:	€4,100	Fee includes
Year 2:	€4,100	application fee,
Year 3:	€4,100	garda vetting
Year 4:	€4,100*	and insurance.

NOTE: Additional Course Costs

These course fees do not cover the fees for mandatory associated activities, i.e. the fees for personal therapy, external supervision or the residential integration/retreat weekend are not included in the quoted fees.

Fees may increase in line with changes in the Consumer Price Index.

*An additional QQI Certification Fee of €200 also applies in the final year of the programme.

Applicants are invited to complete and return this application form, with all relevant supporting documentation. Applications must be accompanied by a deposit of €250, which is subsequently credited against course fees if the applicant is admitted onto the programme.

Applicants are entitled to a full refund of this €250 deposit if they decide to cancel within 7 days of receipt of their application.

Should an application be unsuccessful or cancelled by the applicant following this 7-day period, an administration fee of €100 is retained, and the balance of €150 is refunded to the applicant.

Interviews: Admission interviews will be arranged for suitable applicants by ICPPD.

Registration: Applicants who are offered a place will be required to confirm acceptance of their place by: (a) completing an ICPPD Registration Form; (b) supplying a passport photo (i.e. normally by sending a JPEG image file) to ICPPD; (c) completing a National Vetting (NVB1) Form; and (d) paying a Registration Fee of an additional €1,000.

The balance of the fees for the year is payable, in full, before the course commences, or by availing of an agreed ICPPD payment plan.

Once an applicant accepts a place on an ICPPD programme, any fees paid become subject to the ICPPD's Financial Terms & Conditions, which outlines the College's policies in relation to refunds, payment plan, etc. [ref www.icppd.com for more information].

Induction: Learners are required to attend a mandatory Induction Session in Athlone, prior to programme commencement, to meet with their tutor(s), their class group, and gain further information about the content of the course, available learner supports, the rules and regulations of ICPPD, and the relevant Professional Codes of Ethics and Practice.

Delivery: The programme runs every second weekend: Saturday and Sunday (9.30am-5.00pm) during the academic year. Clinical Practice may be scheduled for a Friday evening.

Please Note: There may be a requirement to attend 2 course/progression meetings on a Friday (each academic year) these dates will be identified to learners on their timetable at the commencement of each academic year.

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