



INTERNATIONAL COLLEGE FOR  
PERSONAL & PROFESSIONAL DEVELOPMENT

ICPPD

## BACHELOR OF ARTS (Hons) in Holistic Counselling and Psychotherapy

*1 year, part-time, 60 credit, Level 8 add-on, QQI-validated, programme*

### APPLICATION FORM

#### PERSONAL DETAILS

Name (for Registration):  
in block capitals \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of  
Birth: \_\_\_\_\_

Nationality: \_\_\_\_\_

Tel - Home: \_\_\_\_\_ Tel - Work: \_\_\_\_\_ Tel - Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Current Employment: \_\_\_\_\_

Where did you hear about this  
course? \_\_\_\_\_

Preferred Location:

Athlone

Galway

*For specific commencement dates and delivery times, per venue, refer to [www.icppd.com](http://www.icppd.com)*

**\*NOTE:** ICPPD will use the information provided on this application form for the sole purpose of programme-related admission administration and communication. Information provided will be held securely in accordance with ICPPD's data protection policy.

Please explain why you wish to undertake this course  
now: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## BACHELOR OF ARTS (Hons) in Holistic Counselling and Psychotherapy 1 year, part-time, 60 credit, Level 8 add-on, QQI-validated, programme

### EDUCATIONAL BACKGROUND

Primary Qualification in Counselling and Psychotherapy, i.e. Level 7, or equivalent qualification

*[documentary evidence (copy of certificate(s), transcript of results, copy of course prospectus/outline, details of learning outcomes, etc) MUST be provided with this application]*

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Letter from Accredited Personal Therapist to confirm 50 hours of Personal Therapy completed

YES

Letter from Accredited Supervisor to confirm 100 hours of Client Work completed

YES

Additional Third-Level, including adult educational classes, courses etc

*[documentary evidence (copy of certificate(s), transcripts, details of learning outcomes, etc) should be provided with this application]*

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Details of any other Courses which you think may be relevant to your application

*[documentary evidence (copy of certificate(s), transcripts, details of learning outcomes, etc) should be provided with this application]*

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Other Achievements which you think may be relevant to your application:

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**Please Note:** ICPPD is responsible for ensuring learners' ongoing Fitness to Practice (in terms of health, behaviour and character), therefore progression is at the discretion of the College.

NO

Is there any reason that might prevent you from, and/or hinder your progression in, undertaking this level 8 degree course in Holistic Counselling and Psychotherapy?

YES

Please supply the names and addresses of two personal referees who would support your competence to undertake a level 8 degree course in Holistic Counselling and Psychotherapy:

1.

2.

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## BACHELOR OF ARTS (Hons) in Holistic Counselling and Psychotherapy 1 year, part-time, 60 credit, Level 8 add-on, QQI-validated, programme

Please rate your current skills i.e. are they sufficient to complete this degree programme

- I have basic skills in word-processing, email and internet, but require further training.
- I have sufficient IT skills to undertake this degree programme and complete assignments.
- I have sufficient English (*i.e. a pass in Leaving Certificate English, or equivalent*) to undertake this degree programme and complete assignments.  
*[documentary evidence (copy of certificate(s), transcripts) etc should be provided with this application]*

*I have read the programme details and am happy that I understand the academic and professional provisions. I certify that the information provided on this application is accurate. I understand that withholding information or giving false information may result in a refusal of a place within ICPPD or in termination of my application/registration at ICPPD.*

*I am aware that I have to complete the National Garda Vetting process prior to admission to this programme.*

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

### OFFICE USE ONLY

ID No allocated: \_\_\_\_\_ Dep. Rec'd: \_\_\_\_\_

### ADDITIONAL INFORMATION FROM ICPPD

**Fees for this course**, commencing in autumn 2019, are: **€3,990\***

#### **NOTE: Additional Course Costs**

These course fees do not cover the fees for mandatory associated activities, i.e. the fees for personal therapy, external supervision or the integration retreat weekend are not included in the quoted fees.  
An additional QQI Certification Fee of €200 also applies to the programme.

Applicants are invited to complete and return this application form, with all relevant supporting documentation. **Applications must be accompanied by a deposit of €250**, which is subsequently credited against course fees if the applicant is admitted onto the programme.

**Applicants are entitled to a full refund of this €250 deposit if they decide to cancel within 7 days of receipt of their application.**

**Should an application be unsuccessful, or cancelled by the applicant following this 7-day period, an administration fee of €100 is retained, and the balance of €150 is refunded to the applicant.**

**Interviews:** Admission interviews will be arranged for suitable applicants by ICPPD.

**Registration:** Applicants who are offered a place will be required to confirm acceptance of their place by: (a) completing an ICPPD Registration Form; (b) supplying a passport photo (or sending a JPEG image file) to ICPPD; (c) completing a National Vetting (NVB1) Form, if necessary and (d) paying a Registration Fee of an additional €1,000.

The balance of the fees for the year is payable, in full, before the course commences, or by availing of an agreed ICPPD payment plan.

**Once an applicant accepts a place on an ICPPD programme, any fees paid become subject to the ICPPD's Financial Terms & Conditions, which outlines the College's policies in relation to refunds, payment plan, etc.** [ref [www.icppd.com](http://www.icppd.com) for more information]

**Induction:** Learners are required to attend a mandatory Induction Session, prior to programme commencement, to meet with their tutor(s) and class group and gain further information about the content of the course, available learner supports, the rules and regulations of ICPPD, and the relevant Professional Codes of Ethics and Practice.

**Delivery:** The programme runs every second weekend: Saturday and Sunday (9.30am-5.00pm) during the academic year. Clinical Practice may be scheduled for a Friday evening.

**Please Note:** There may be a requirement to attend course/progression meetings on a Friday; these dates will be identified to learners on their timetable at the commencement of the academic year. For specific commencement dates and delivery times, per venue, refer to [www.icppd.com](http://www.icppd.com)



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**APPLICATION DOCUMENTATION CHECKLIST**

To facilitate consideration of your application in a timely fashion, please ensure that you have attached/enclosed the following documentation, before you submit this application form to ICCPD

Primary Qualification in (Holistic) Counselling and Psychotherapy, i.e. Level 7, or equivalent qualification *[documentary evidence required]*

- *copy of certificate(s)* YES
- *transcript of results* YES
- *copy of course prospectus/outline* YES
- *details of learning outcomes* YES
- *details of assessment* YES

Letter from Accredited Personal Therapist - to confirm 50 hours of Personal Therapy completed YES

Letter from Accredited Supervisor - to confirm 100 hours of supervised Client Work completed YES

Application Fee (deposit of €250) YES

I've included additional documentation to support my application YES